

Policies and Procedures

Exempt from Licensing

This program is not licensed by Bright from the Start, the Georgia Department of Early Care and Learning. It is an exempt program falling under exemption 591-1-1-.46(b)10. Bright from the Start is the department from the State of Georgia's Department of Early Care and Learning responsible for meeting the child care and early education needs of Georgia's children and their families. If you have questions or would like more information about Bright from the Start, feel free to contact them: **Bright from the Start, Georgia Department of Early Care and Learning , 2 Martin Luther King Jr. Drive SE, 754 East Tower, Atlanta, Georgia 30334, 404-656-5957 or toll-free at 1-888-442-7735.** Their web site is www.decal.ga.gov and contains all types of information useful for parents.

Programs for Children 6 Year Olds & Under

We do provide some activities for children under the age of six and younger. Those programs are four hours or shorter per day and do not exceed 20 hours per week.

Medicine

We do not dispense or keep medicine at the Averitt. Children can carry and administer their own inhalers and epi-pens.

Discipline

We use a traffic light system for discipline purposes. At the beginning of the day, no one is on the traffic light. If a child misbehaves and disrupts class, that will be a green light. If it happens again, that will be a yellow light. If it happens a third time, that is a red light and we will call the parents so they can pick up their child.

Sick Child

In order to protect the health of all children in our class, please keep your child at home if you notice that your child begins to show signs of an illness or contagious disease or if your child feels too ill to participate in a group setting.

To cut down on spreading germs, please make sure your child is fever-free for 24 hours before returning to the Averitt.

If your child becomes sick at the Averitt, the parent will be notified to pick up their child. In addition, any bodily fluids will be cleaned following proper cleaning techniques.

Please let us know as soon as possible if your child has a communicable illness or infection. All parents will be notified if a reportable contagious illness is present or has been present. Children with communicable conditions may not return to the class unless a note from their physician clearing them for participation is provided.

Children with head lice will not be allowed to attend our class.

If your child dirties their clothes due to illness, we will give them a bag to put the soiled clothing in, and give them a clean t-shirt and shorts to wear. The loaned t-shirt and shorts will need to be washed and returned in a reasonable amount of time.

Smoke Detector & Fire Extinguisher

According to fire safety standards, as a safety precaution, the Averitt has a smoke detector and a workable fire extinguisher that is inspected on a regular basis.

Expected Behavior

For safety purposes, horse play, rough play, wrestling by students attending the Averitt will not be allowed.

Clean Hands

To prevent the spread of contagious germs, we post a reminder sign in the restroom and encourage children to wash their hands with the liquid soap provided and dry their hands on the single-use towels provided.

First Aid

For first aid we have the student clean the area with peroxide themselves. We provide first aid anti-biotic cream and band aids. Staff will assist them if needed.

Personal Medicine

Personal medicine and personal first aid items like an epi-pen, rescue breathers, and the like are allowed and each student will keep such item in their possession at all times.

Refunds

Tuition determines if a class can be held or not, therefore, refunds are approved on a case to case basis. If approved, 20% of the tuition will be deducted from the refund.

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